



Provider access policy statement

Policy holder:	Leanne Sherwood
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1. Aims

This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 11 at Penair School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships. This will be delivered through a range of opportunities including an annual careers fair, employer talks, workshops and visits, Year 10 work experience programme, assemblies and tutorials, taster days and parents events.
- Understand how to make applications for the full range of academic and technical courses.

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Leanne Sherwood, Careers Leader

Telephone: 01872 245134

Email: lsherwood@penair.cornwall.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Assembly on LMI Tutorials on employability skills through character curriculum LMI workshops in readiness for Royal Cornwall Show careers day.	Employer led assemblies 2025/6 -NHS and Cornwall Council assembly	Careers fair for all Year 8 students Career pilot access for all Year 8 students Royal Cornwall Show Careers Day

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 9	<p>Assembly and tutor group opportunities - employability skills</p> <p>Options post 16</p>	<p>Key Stage 4 options event</p> <p>Series of tutorials on choices post 16 and providers</p> <p>Employer led assemblies NHS and University (tbc)</p>	<p>Year 9 Careers Fair</p> <p>Employability sessions</p> <p>Year 9 options evening</p>
YEAR 10	<p>Assembly and tutor group opportunities-employability skills</p> <p>Falmouth University study skills sessions</p> <p>Apprenticeship assembly ASK</p>	<p>Employer workshops</p> <p>Hospitality Table Cornwall</p> <p>A and P Engineering</p> <p>Falmouth University visit</p> <p>Army/Navy or RAF workshops/lessons</p> <p>Coodes solicitors</p>	<p>Year 10 College taster events</p> <p>Work experience preparation sessions</p> <p>Work experience</p> <p>Local college assemblies</p>
YEAR 11	<p>Assembly on opportunities at 16</p> <p>Truro College</p> <p>Cornwall College</p> <p>Duchy/Falmouth Marine</p> <p>Cornwall School of Maths and Science</p> <p>Camborne VIth form and Plymouth Argyll (optional)</p> <p>Apprenticeship assembly</p> <p>UCAS assembly</p>	<p>Interview preparation for college and apprenticeships in tutorial and one to one.</p> <p>Apprenticeships fair</p> <p>Apprenticeships – support with applications</p> <p>Oxford University visit</p>	<p>Transition support</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

Providers are welcome to attend these events but will be escorted at all times due to safeguarding.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

All visitors will be accompanied by a member of staff.

4.5 Premises and facilities

We have a number of venues available for our events and the suitability will be discussed as appropriate.

Providers may leave materials for students to read and these will be left in an accessible place or distributed to students as appropriate.

5. Links to other policies

Careers policy

Annual Plan for Careers Education and guidance

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Leanne Sherwood, Careers Leader.

This policy will be reviewed by Leanne Sherwood annually.

At every review, the policy will be approved by the governing board.