



Uniform Procedure

Policy holder:	J Hocking (Assistant Headteacher)
To be reviewed by policy holder:	Annual
Last reviewed by the Governing Board:	Summer 2023
Next review by the Governing Board:	Summer 2024

UNIFORM PROCEDURES

This policy needs to be read in conjunction with the following policies;

Behaviour

Rewards

RATIONALE

Uniform plays an important part in our behaviour management system at Penair. We believe that being smartly dressed is an integral part of any professional workplace and is something those future employers will insist on. Ensuring students attend school smartly dressed and in school uniform, is the foundation for high standards in other aspects of school life, including a positive work ethic and conduct in and around school. Establishing high standards within the basic elements of school life will undoubtedly prevent more serious breaches of behaviour happening.

To ensure equity, pupils and parents are informed of a range of support that can be provided to help in the purchase of school uniform. Assistance will always be given on a case-by-case basis through the pastoral team for the year group.

VISION

To promote equality and the importance of a smart appearance in the workplace and a sense of pride in looking well presented. We want all pupils to feel a sense of self-worth and common identity with their peers when all pupils adhere to the uniform Procedure.

AIMS

1. To create unity amongst pupils
2. To provide one simple formal dress code for pupils
3. To prepare pupils for the expectations of future employers
4. To reinforce the importance of high standards and professionalism

UNIFORM GUIDE AND INFORMATION

BLAZER (MANDATORY)



The school blazer is a mandatory item of School Uniform, to be worn at all times unless permission has been given by a member of staff. *[This item is only available from Keywear]*

V NECK JUMPER



A grey V-Neck is optional and can be worn under the blazer but not instead of the blazer.

YEAR 11 TIE (MANDATORY)



We have three different coloured ties. One to indicate KS3, one to indicate KS4, and one to indicate a prefect. These are clip on ties and will need a formal blue shirt/blouse that must have a top button that can be fastened.

SHIRT & TIE (MANDATORY)



This is a standard item of uniform, available from Keywear. The Shirt must have a top button that can be fastened to secure the tie. The school shirt must be always tucked in. A fitted version is also available.

TROUSERS or PLEATED SKIRT



Students must wear the blue trousers to match the blazer . The tailored trousers are made of standard material that sit at the waist and shoe line. Skirts must be pleated and sit no higher than a credit cards width above the knee. These trousers and skirts are available from Keywear. We are currently looking to add a summer short to our uniform range.

SUITABLE SHOES



School shoes should be plain black and made from leather or leather like material that is polishable in a formal style. It is important that shoes are complementary of blazer and formal trousers. This style of shoe is available from many clothing shops or supermarkets.

- **We WILL NOT accept any white/coloured trainers. If a pupil does not have a shoe made of black leather or leather like material, we will require a letter from the Parent/Guardian to explain the circumstances and they will be lent a pair until a replacement is found.**
- **We WILL NOT accept any type of coloured laces, high heels, canvas, coloured trim, suede material, trainers with logos or boots. Please be sure they are suitable before purchasing and check with us first if you are unsure.**

Sports Kit



Pupils are expected to bring the required minimum sports kit to all lessons. This consists of a sports top, shorts/skort and socks. Appropriate training shoes are required in order to support pupils whilst performing many different sporting actions. Skate shoes are NOT permitted as these can be dangerous in wet conditions. Studded footwear is also required by all boys and only girls who opt for rugby/football clubs.

Socks/ Jackets

- All students must wear socks
- Socks/tights must be plain black/navy with no logos
- socks must be above ankle height and ensure no skin is showing below the hem of the trousers
- Hoods on jackets must be down at all times
- Jackets must be removed when entering a building

Jewellery

Permitted

- One pair of ear studs, no more than 5mm in width. Silver or gold only.
- Watches are permitted but we advise against Smart watches.

Not permitted

- All other jewellery including rings, necklaces, bracelets
- No other piercings of any kind

Make up, nails, hair

- We do not encourage students to wear make-up. If make-up is worn, it must be subtle and discreet
- Hair must be of natural colour, highlights are permitted.

Not permitted

- Contouring and Eye liner
- Nail varnish of any kind or nail

Essential

Daily, students should have the following equipment-

- Pencil case, pen, pencil, ruler, rubber, pencil sharpener
- A bag large enough to carry an A4 folder
- Scientific calculator
- Drinks bottle

These items will be expected to be seen by teachers at the start of each lesson.

Advice

- We advise all students to have an appropriate outdoor coat to bring to school during cold and/or wet weather.
- We advise you check the website photos of shoes and check with a member of the senior team if unsure about the type of shoes allowed.
- A hoodie does not constitute as an outdoor coat and will potentially be confiscated as not permitted.
- Coats should not be worn inside buildings.

Any student that does not meet the uniform and equipment standards will be sanctioned in accordance with the Behaviour Procedure (*see Behaviour Procedure.*)

The school reserves the right to confiscate items that do not conform this school Procedure (*in accordance with DFE guidance - Search, screening on confiscation 2018*)



Penair School Behaviour & Rewards Team

in relentless pursuit of excellence