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January 2023

Parent Meetings (Video) – 31 January 2024

TIME TO BOOK YOUR APPOINTMENTS

Dear parent/guardian

During the year you will receive an invitation to attend your child's parents' evening. This meeting will give you the opportunity to speak to subject teachers. For your child to be successful in school and reach their full potential it is important that both home and school work together in partnership and it is for this reason we encourage you to attend.

Over the past few years, we have been hosting parents' evenings virtually and this has been of undoubted benefit for those parents and carers who have had to balance work/other commitments with attendance for the evening. We also recognise that the 5 minutes for an appointment slot may not be sufficient for parents to have a clear picture of their child's individual subject progress while being able to probe a little deeper with some 'specifics'. It is for this reason why subject teachers have a clear feedback structure to provide you with the feedback that you require to support your child's learning at home. In addition, we encourage parents/carers to contact subject teachers at any point during the year to discuss individual subject issues as opposed to facing the disappointment of not being able to have an appointment slot at the annual parents' evening. By adhering to this latter strategy, it helps parents/carers to:

1. Have any questions answered/clarified at any time during the year by subject teachers
2. Find further ways to support your child's progress in their learning at home based on subject teacher feedback
3. Prioritise appointments with subject teachers for the parents' evening so that not all subject teachers need to be booked for an appointment (this avoids any potential disappointment for parents/carers) – this year we'll be trialling an appointment process so that not all subject teachers need to be seen by parents/carers as this will build more capacity for subject teachers to have appointments with parents (see point 1 above).

You are invited to make appointments for the school's next parent-teacher meetings. These meetings will be booked online, and then held by video meeting rather than in-person at the school. Each appointment will be for a duration of **5 minutes**.

The parent-teacher meetings are on **Wednesday 31 January 2024 between 3.20 and 7.20 pm**.

To make your appointments please login at: <https://parents-booking.co.uk/penair>

Appointments will be available to book from **now until Tuesday 30 January 2024 at 9 am**.

Please note that only one parent should make appointments. The teachers do not have capacity to hold two meetings for the same student. There is a facility to join the meeting online from different locations. On the home page, there is a link 'Create Link to Share Meetings' if you wish to take advantage of this. Please take advantage of this and only book one appointment per teacher/subject. Any duplicate appointments will be removed.

On the day of your appointments, you need to re-login at the website address where your bookings were made <https://parents-booking.co.uk/penair>. 10 mins before your appointments are due to begin, you will be able to join the video meeting room, where you can wait for your appointment(s). Ensure your camera and microphone are enabled.

Should you wish to make any changes after your appointments have been made or if you do not have access to the internet then please contact our School Information Officer, Ms Vingoe (mvingoe@penair.cornwall.sch.uk), who will be happy to help.

Yours sincerely

R Edworthy

Mr R Edworthy
Personal Development Leader – Year 10