



We can't wait for you to join us!

We understand you might be feeling nervous, but we are ready for you and are here to make your transition as easy as possible.

This pack includes everything you need to know for now.

Happy reading and we will look forward to seeing you very soon!

WELCOME TO PENAIR SCHOOL



A very warm welcome to Penair School and congratulations on making an excellent choice of secondary school! It is always an exciting time for us when we know who will be joining us in Year 7 in September, and we look forward to meeting you over the next few months.

Penair is a happy, thriving and supportive school and I am sure you will settle in quickly and enjoy getting involved in the wide range of opportunities on offer. It is an exciting time to join the school and to build further on the many fantastic academic, pastoral, creative and sporting achievements of the school.

Make the most of your final term at your primary school and we will see you in your new Penair uniform in September.

Mr James Davidson (Headteacher)

During the spring and summer terms Penair School continues to build-on its strong links with Year 6 teachers to find out more about each child who is joining our school. This is to help plan for a smooth transition to Penair for September entry. Much work goes on 'behind the scenes' by a team of staff to support children in this important transition. It is likely that we will also be speaking directly with Year 6 children during the summer term and meeting with them in school so that they can ask direct questions to members of staff and of current pupils who were in the same position at this time last year. Those Year 6 pupils who do not attend one of our partner primary schools will also have the opportunity to do the same.



The question-and-answer sessions are well-established and help to introduce Year 6 pupils to Penair School and the feedback from pupils, parents, staff and Headteachers about these have been. This approach helps to allay anxieties that surround the move from primary to secondary school and it is hoped that continuing links with Penair over the coming months will help to prepare you and your child for the move to Penair. This helps us to create a well-informed picture of each child while it also helps to prepare and inform tutors in preparation for each child's continuing journey in education here at Penair.

Mr Rob Sharpe (Deputy Headteacher)

One of the biggest changes you will experience on moving to secondary school is all the 'new subjects' you will have a chance to learn. My role in school is to ensure that your timetable offers you the opportunity to expand your knowledge and learning through a broad and balanced curriculum. Your first taste of this will be on the two days in July when you visit the school and meet your form tutor, some of your subject teachers as well as getting to try year 7 style lessons.

As you progress through the school you have the chance to refine what you learn through the GCSE KS4 and Beyond programme, but until then I look forward to hearing about all the new things you have learnt and the exciting ways you discovered or were taught them.



Mrs Melloney Eastburn-Cutts (Deputy Headteacher)

Ms Lauren Miller (Personal Development Leader – Year 7)

My name is Mrs Miller and I will be your Personal Development Leader, or PDL, in year 7. In fact, at Penair, PDLs stay with their year groups for the full 5 years that you are in school, so we will work together for the next 5 years.

Alongside making sure that you are leading happy and healthy lives at Penair, getting stuck into lots of extra-curricular activities and making sure that you are being celebrated at every opportunity, I also take a keen interest in your academic progress. I will do all that I can to ensure that you leave us in year 11 being the very best version of 'you'.

Mr Ian Jones (Student Welfare Officer for Year 7)

Our main role as Student Welfare Officers is to make sure you feel happy and safe when you are at Penair. If your form tutor cannot help you, then just come into the year 7 office at break or lunch time for a chat, no appointment necessary!

Or just pop in to say 'hello'.

If we think you need any extra help, we organise and run a range of interventions and support.

We also have spare pens and are very good at escorting pupils who may get lost! We look forward to seeing you.

**Kate Finlay (Assistant Headteacher and SENDCo)**

We have a strong SEN department to support the students who have additional needs. There is a range of expertise to help students access and progress in both the curriculum and the learning opportunities there are across the school in lessons and extra-curricular activities. We look forward to working with students and their families to find out how we can best support them in their time at Penair and enable them to achieve their very best. We look forward to meeting you all and starting your Penair journey.

Mrs Nicola Hosking (Assistant Headteacher and Designated Safeguarding Lead)

My name is Mrs Hosking and I am the Designated Safeguarding Lead at Penair School and I consider your safety, mental health and well-being, to be of the utmost importance. I often work closely with the Pastoral teams and your teachers to ensure you are ready to learn. You will also see me around school on duty as an Assistant Head teacher or in my classroom teaching Geography. I look forward to meeting you all soon.



Induction Days – Tuesday 5th July and Wednesday 6th July 2022

These two days will give you the chance to meet your new tutor group, your form tutor, the Key Stage 3 staff you have seen in this booklet and lots of other teachers who may be on your timetable in September. We hope that you will start to make new friends and get to know a lot more about what life will be like for you at Penair School. You will have a mixture of different lessons and you will become familiar with our routines. Please don't wear your current school uniform, instead wear comfortable, practical own clothes, ready for indoor and outdoor activities and possibly sports and games (so think about your shoes – trainers are a good idea).

Some of you will come to these days on one of our school buses and we would ask that you think about your behaviour on these journeys. At Penair School we ask that students are **READY, RESPECTFUL** and **SAFE**, and this applies to travel to and from school as well.

New Intake Evening for Parents – Thursday 7th July 6 pm

Your parents and carers are invited to an information evening which follows the transition days. They will spend most of the time with your new form tutor, who will be able to answer any questions they have. They will also hear presentations from Mr Davidson.

Your parents and carers will be able to look at school uniform and PE kits (they may already have found out about these before the evening) and ask questions about how you will get to and from school (that's if you are eligible for home-to-school transport by the Local Authority), as we will have information about buses and transport.

Our Association of Parents and Friends of Penair School (APFPS), who support us in our work, will also be on hand to answer any questions and to welcome you as new members of the school community.

Your parents and carers will be given an information booklet which has **everything** they need to know about you joining Penair School, including term dates, uniform, online payment, attendance, and absences, contact details and much more.



UNIFORM

At Penair we believe our uniform should instil a sense of identity, pride and belonging. We want our students to be comfortable in school as well as ensuring high standards and consistency

Uniform can be purchased at Keywear in Truro: <https://www.keywearuniforms.co.uk>
Keywear offers appointment slots if you need to be measured for the Penair School uniform. A list of these appointment slots appears on the next page.

School shoes, shirts, tights and socks are widely available at a number of retailers

All PE kit can be ordered online from AGame. <https://agamesports.co.uk>

Compulsory Items

Penair Aspire Blazer
Matching navy trousers or pleated skirt
Atlantic blue shirt
Penair school tie
Black socks
Black leather formal shoes
(Trainers, Vans-style shoes or canvas shoes are NOT acceptable).

Optional items:

Penair v-neck jumper
Black tights.



We allow pupils to wear **one small stud in each ear lobe** and a watch. No other jewellery should be worn as it is unsuitable and unsafe in school. **Facial piercings are not allowed.**

Hair should be of a natural colour and worn in a conventional style. Nail varnish is not permitted. Light and natural make up may be worn.

We ask for parents' co-operation in ensuring our consistently high standards.



PENAIR SCHOOL UNIFORM APPOINTMENTS

Keywear is our designated uniform supplier. You may contact them directly on 01872 242233 to arrange an appointment during one of the following slots, which have been set aside specifically for Penair students and parents:

Penair Appointment slots are listed below

KEY INFORMATION

Day & Date	Times
Monday 18 th July	16.30 – 20.00
Tuesday 19 th July	16.30 – 20.00
Thursday 21 st July	16.30 – 20.00
Friday 22 nd July	16.30 – 20.00
Monday 25 th July	16.30 – 20.00
Tuesday 26 th July	16.30 – 20.00
Thursday 28 th July	16.30 – 20.00
Friday 29 th July	16.30 – 20.00

Appointments are 15 minutes in duration

Parents are welcome to start budgeting for their uniform as early as possible, by popping in the shop and paying amounts as and when



SCHOOL TRANSPORT

Before you complete an application, it is strongly recommended that you read Cornwall's Home to School Transport Policy. This can be viewed at www.cornwall.gov.uk/schooltransport

If you need help completing this application or are unsure of your eligibility for free transport, the Pupil Transport Team will be able to advise you. The team can be contacted on 0300 1234 222 or by email - transporteligibility@cornwall.gov.uk

School Transport is generally limited to those children attending their designated or nearest school and when one of the following apply:

- The school is more than two miles from the home address for a primary school child in Reception, Year 1, Year 2 or Year 3;
- The school is more than three miles from the home address for a primary school child in Year 4, Year 5 or Year 6;
- The school is more than three miles from the home address for a child attending a secondary school (Year 7, Year 8, Year 9, Year 10 or Year 11);
- The pupil is unable to walk to school by reason of their special educational need, disability or mobility problem;
- The nature of the walking route to the school is deemed by the Local Authority as being unsuitable for pedestrian use.

There are additional entitlements for children from families on low income - defined as those in receipt of Free School Meals or their maximum level of Working Tax Credits. Children from 'low income' families are eligible for free transport when one of the following apply:

- The child is attending their designated or nearest primary school which is within 2-3 miles of their home address;
- The child is attending one of their nearest three secondary schools within 2-6 miles of their home address;
- The child is attending one of their nearest secondary school preferred on the grounds of religion or belief within two to fifteen miles.

Transport will occasionally be provided in other exceptional circumstances at the Local Authority's discretion. For further information on what may (and may not) be exceptional can be found in Cornwall's Home to School Transport Policy – see link above.

To apply for school transport go to

<https://www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-and-post-16-transport/home-to-school-transport/>

All students using school transport are expected to do so in-line with our READY, RESPECTFUL, SAFE charter. If students do not behave appropriately on the school bus, they may lose the right to use the service.

What does our school timetable look like?

	Monday Week A	Tuesday Week A	Wednesday Week A	Thursday Week A	Friday Week A	Monday Week B	Tuesday Week B	Wednesday Week B	Thursday Week B	Friday Week B
<i>8.30am to 8.50am</i> TIME WITH TUTOR	Attendance and wider Reading	Numeracy Ninjas	Full School Assembly	Year assembly	Pastoral discussion	Attendance and wider Reading	Numeracy Ninjas	Full School Assembly	Learning Journal Form Captain Meeting	Pastoral Discussion
Period 1 8.50am to 9.50am	French BCD C63	Geography TJB C4	English MIK C83	History ALM C7	Music HFL C24	Drama/dance MRW STU	Dt NAP T33	Pe NLH	Science SUP L47	Maths EJC C51
Period 2 10.10 am to 11.10 am	Music HFL C24	French JLN C64	English JLC C83	Geography TJB C4	Se SAM C2	Science SUP L42	English JLC C83	Pe NLH	Science SUP L47	Maths EJC T36
<i>9.50 am to 10.10</i>	Morning break									
Period 3 11.10am to 12.10pm	Maths EJC E1	Maths EJC T36	Pe NLH	English JLC C83	Dt NAP T33	Se SAM C2	French BCD C63	Art MJB A28	French JLN C64	Art KB A28
Period 4 12.40pm to 1.40pm	English JLC C83	Dt NAP T33	Pe NLH	Science SUP L47	Dt NAP T33	French JLN C64	Maths EJC E2	Drama/ dance MRW STU	History SAM C13	It ECT C85
<i>12.10 pm to 12.40 pm</i>	Lunch (1.10pm – 1.30pm this week)					Lunch (1.30pm – 1.55pm this week)				
Period 5 1.40 pm to 2.40 pm	History SAM C2	It ECT C85	Maths EJC T36	Science SUP L47	English JLC C83	Geography TJB C4	Science SUP L42	Maths EJC T36	English JLC C83	English JLC C83
<i>2.45pm onwards</i>	Extra-curricular clubs and activities									

This code tells you which teacher you have (their initials) and the classroom number. On your first day your tutor will make sure you know where you have to go, and you will eventually get to know what the staff initials are.

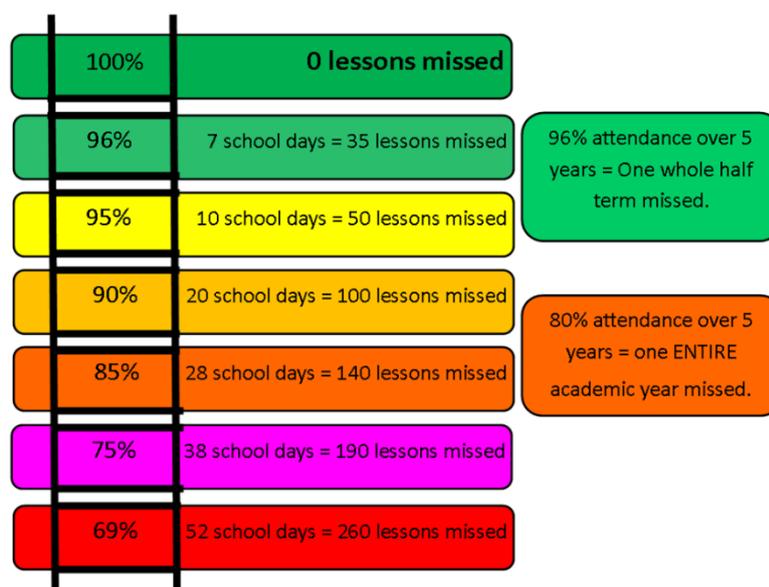
Please note these timings are current but may change in September 2022

Attendance & Punctuality

If you are absent from school, your parent or carer must telephone school to let us know: **01872 245169**. If you are absent from school but we haven't heard from your parent / carer, we will send them a text message, so it is important that you register every day with your tutor.

The day starts at 8.30am with registration in your tutor room. If you arrive later than 8.35am you will need to sign in at Student Enquiries. You will be required to provide an explanation. Punctuality is tracked and there will be sanctions for persistent lateness.

Your expected attendance is between 96% and 100%



Non-attendance has a serious impact on your progress and learning.

If you are attending any medical or dental appointments, an appointment card or a note signed by your parent/carter **must** be presented at reception prior to leaving school.

Change of address, telephone numbers & email address

It is essential that we hold telephone numbers of at least two people who can be contacted in an emergency and your latest address for correspondence – tell your tutor or Student Enquiries of any changes.

Behaviour

Ensure that you are familiar with the school's behaviour rules and expectations. There will be sanctions for any breaches of these rules.

Equipment

It is your responsibility to make sure that you have the correct equipment for school each day. A full list of necessary equipment will be provided in the later packs of information you will receive from us.

Some Words of encouragement from past Year 7 Students

Year 7 has been good as there is lots of variety in the lessons. Design Technology is the best because I like cooking. Year 6: Don't be scared. Yes, it can be overwhelming, but all the staff are so nice and will understand all your problems. Don't worry about getting lost.



It has been fun and exciting being somewhere new, walking with friends to each class and learning new things. You shouldn't be nervous because this experience will be one of the best and you will have lots of fun and learn new and interesting things.

It has been fun being in year 7. I have made new friends quickly and found fast ways around the school and so I am never late. It is easy to find your way around the school and to make new friends because it is a nice school. I have really enjoyed the PE lessons so far because the teachers are nice and the sports keep me active.



The best thing so far has probably been making new friends and having different classes with different teachers. When you come into Year 7 it will be scary at first, there will be a lot more people than you are used to and a much bigger school. Don't be scared, don't be intimidated. Enjoy yourself and try to make new friends.



Year 7 has been thrilling because we have got much better sports facilities. The best thing for me is doing rugby (full contact) in PE. Year 7 is fun, learning more subjects than we did in primary school.

Year 7 has been an exciting new adventure for me as I have made some lovely friends and learned new things. The best thing so far has been being in different classes and not just doing all lessons in one (like primary school). Year 6: Don't be scared, have fun, and enjoy yourself!